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VisiClaim

What do you see when you start VisiClaim?

- Unlike most softwares that show you a plain screen with a bunch of icons, VisiClaim shows you a list of all your unpaid claims. First step in managing your claims is to look at your unpaid claims and see what you can do make sure that this list remains as small as possible. You can arrange this list and search for any outstanding claim by any of the following criteria:
 - Claim date
 - Claim number
 - Insurance ID number
 - Patient's name
 - Insurance company name
- Starting screen of VisiClaim also allows you to list your claims in the following different ways:
 - Claims entered but not yet billed.
 - Claims you have marked for electronic billing but you have not yet, submitted them in an electronic file to VisiClaim Online Services.
 - Claims that are billed and are outstanding, i.e. balance is still more than zero.
 - All claims that have 0 balance.
 - All claims.
- You have five options for any of the claims on this list:
 - Create a new claim for a patient. All previous claim data gets carried forward.
 - Edit.
 - Review the billing history.
 - Enter payments and adjustments.
 - Delete.

How do you enter data for a new claim and how does VisiClaim make it simple and save time?

- You enter claim data directly on an on-screen CMS-1500 form. It shows all the titles including the box numbers as they are on the CMS-1500 form.
- Information related to Box 33 such as the name and address of the party automatically gets filled in from your original set up.
- For a number of fields, there is a ? next to it. By clicking on this question mark, you can get a list of values that you can pick and choose from. Such fields are patient's

insurance company, referring doctor, procedure and diagnosis codes etc.

- At a number of places, VisiClaim smartly fills in the values for you. If you indicate that the patient relationship to the insured is self (box 6), VisiClaim will automatically fill in information in boxes 4, 7, etc (insured's information) from boxes 2, 5 , etc. (patient information).
- If you indicate that patient has only one insurance, VisiClaim will not let you enter data in box 9 and others that relate to second insurance.
- You can create a new claim for a patient based on his/her last claim. In this case all his previous claim data automatically gets copied into the new claim including today's date. You may just accept this or make any changes and your claim is done!
 - Not only data entry is so simple and very efficient, but it is also exactly as required on the CMS-1500 form.

How do you bill claims?

- As soon as you finish entering a claim, you have the following choices:
 - You can save or discard your changes.
 - You can print it on a CMS-1500 form on your printer.
 - You can mark it for electronic billing to VisiClaim Online Services.
- VisiClaim checks for any missing information on the claim BEFORE it bills it out! Thus, you do not bill out a claim, if, say, diagnosis code is missing. Thus, your chances of getting claims rejected from the insurance companies because of missing information are almost zero.
- You create an electronic file for all claims marked for electronic billing and send just one file to VisiClaim Online Services to a secured server. You connect to VisiClaim Online Services to check for your reports from the insurance companies indicating claims that are accepted for further processing and claims that have some invalid data that you need to correct and resubmit.

How do you enter payments/adjustments/refunds/write-offs?

- By clicking a payment button right on the opening screen of VisiClaim, you can begin entering payments/adjustments/refunds/write offs for any selected claim.
- You have a choice of entering by
 - Each line of charge on the CMS-1500
 - For the whole claim.
- VisiClaim shows you any previous partial payment transactions.
- VisiClaim automatically calculates the claim balance in Box 30 of the claim as you enter data.
- You also identify the source of payment as from the patient or from the primary or secondary insurance company that was billed.

How do you do secondary billing?

- Since you are entering payments directly on the CMS-1500 form on screen and since it shows you any claim balance in Box 30 right on the screen, you can just click a print icon for secondary billing and VisiClaim will print a CMS-1500 form to the secondary insurance.

What reports do you get from VisiClaim?

- You have three choices in getting your accounts receivables report:
 - Sorted by claim balance.
 - Sorted alphabetically by patient name.
 - Sorted alphabetically by insurance company name.
- A practice summary report gives you payments, adjustments, refunds and write offs from each payment source for any period you choose. It also gives you the total charges during the period.
- For a multiple provider practice, a provider analysis report gives you charges, payments, adjustments, refunds and write offs by each provider for any selected period.

VisiClaim, a simple, efficient and cost effective Claims Management Solution